

**DRAFT Minutes of Grafton Parish Council Meeting held at the Coronation Hall**

**on Monday 13 July 2015 at 1915 hours**

Item	Topic and Actions
1	<p><b>Attendees:</b> Mrs Whitcher (Chair), Ms Bullock, Mrs Dudney, Mr Hyslop, Mr Lemon, Mr Herrod-Taylor (part), Mrs Parkin (Clerk)</p> <p><b>Members of the Public:</b> Mrs Brew, Mr Beazley, PC Teresa Herbert</p>
2	<p><b>Apologies:</b> Mr Hosier, Mr Morris</p>
3	<p><b>Matters arising from Minutes -</b></p> <p><b>Parish Council Annual General Meeting held on 13 July 2015</b> – No matters arising. Minutes proposed by Mrs Dudney, seconded by Mr Hyslop, signed off by Mrs Whitcher.</p> <p><b>Parish Council Meeting held on 13 July 2015</b> – No matters arising. Minutes proposed by Mr Hyslop, seconded by Mrs Dudney, signed off by Mrs Whitcher.</p> <p><b>Extraordinary Parish Council Meeting held on 3 June 2015</b> - No matters arising. Minutes proposed by Mr Lemon, seconded by Mrs Dudney, signed off by Mrs Whitcher.</p> <p>Mrs Dudney requested that action points from the previous meeting be summarised and circulated at the time the agenda is assembled with a request for feedback on progress. Any actions not completed will be included on the agenda.</p> <p><b>Action:</b> Mrs Parkin to implement</p>
4	<p><b>Public Forum under adjournment:</b> Mrs Brew raised a query regarding verge cutting and whether this was necessary along all verges, recognising that at junctions it was important for safety reasons, given the cost to the tax payer, the possible traffic calming and flora/fauna benefits. Her complaint had been put to Councillor Wheeler and she wanted to understand the views of the parish council. Mr Lemon advised that he organised verge cutting around Wilton and felt that Mr Hosier should be asked whether he would prefer to manage verges in Wexcombe/Fair Mile. Mrs Brew believed that a map has been produced by Wiltshire Council (WC) indicating what areas WC would cut. It was agreed to contact WC to enquire about the map.</p> <p>PC Herbert reported on recent incidents of theft in Grafton Parish and neighbouring parishes and advised all residents to be vigilant and to report anything unusual or suspicious to the police on 101. Mr Lemon raised concerns regarding hare coursing and poaching in September following harvest.</p> <p><b>Actions:</b> Mrs Whitcher to follow up with Mr Hosier regarding verge cutting along the Fair Mile; Mr Lemon to contact WC regarding the map</p>
5	<p><b>Financial Review – Projects and Budgets –</b></p> <p><b>Grafton Parish accounts as at 30 June 2015</b> – The expenditure summary as at 30 June was presented and approved.</p> <p><b>Playing Field renovation project and grant application/s</b> – It was agreed to set up a meeting of the parish councillors at the playing fields to progress this project.</p> <p><b>Traffic calming measures</b> – Mr Hyslop reported that WC is reconsidering the purchase and erection of speed awareness flashing signs by local councils. WC had confirmed that any requests from parish councils for traffic-related reviews will need to be part financed by the parish and therefore an amount should be factored into future Precept requests. Speed monitoring boxes had been placed in Marten the results of which are</p>

	<p>awaited.</p> <p><b>Young People initiatives</b> – Mrs Whitcher advised that to-date only a small amount of allocated budget had been spent as the martial arts team had provided their time free of charge in June. An ice-skating trip to Swindon is planned for 18 August. A number of new-comers had been in touch and the events are proving to be a good place for young people to get to know others. Mrs Dudney and Mr Hyslop commended Mrs Whitcher for the progress being made. Funding is available via the Pewsey Area Board and it was agreed to submit a bid for funds to the September Area Board meeting. Proposed by Mr Hyslop, seconded by Mr Lemon. <b>Community First annual membership</b> – Mrs Parkin advised that the renewal cost for membership remained at £35.00. The renewal was approved. Proposed by Mr Hyslop, seconded by Mr Lemon.</p> <p><b>Actions:</b> Mrs Parkin to organise meeting at the Playing Fields and to renew Community First membership; Mrs Whitcher to progress the bid for young people activities funding</p>
6	<p><b>PCAP Funding Strategy</b> – Mrs Brew spoke on behalf of PCAP, explaining that due to budget reductions PCAP will no longer receive funding from the Area Board. PCAP’s running costs of £2,500 per annum include one salaried role and ad hoc costs such as venue hire. PCAP is therefore investigating whether the 24 parishes in the Pewsey Community area will contribute. A number of positive initiatives, such as the Parish Issues Report and supporting responses on key consultations, will otherwise cease. Mrs Brew is seeking funding pledges from parishes to see whether sufficient can be raised and will feedback in due course on the level of support. The parish council unanimously agreed a pledge of up to £100. Proposed by Mr Hyslop, seconded by Mr Lemon. Such pledge, if it goes ahead, will need to be factored into the parish Precept request from 2016/17.</p>
7	<p><b>PCAP update</b> – Mrs Whitcher advised of two items included in the July Community News: A workshop being held on 29 July by the Pewsey Vale Dementia Awareness Group called Music Mirrors to train people to use music to connect with dementia sufferers; the roll-out of highspeed broadband which most properties in East and West Grafton and Wilton can access. It was agreed that advice be given to residents on how to take advantage of the new broadband speeds.</p> <p><b>Actions:</b> Mrs Dudney to include a follow up item in the Community News on high-speed broadband</p>
8	<p><b>Coronation Hall (CH) - Hall Audit and Framework</b> – Mr Beazley attended advising that he along with Mr Beale had been asked to undertake an independent audit of the operation of the Hall. Mr Beazley advised that various documents and information had been requested via the parish council but had not been received to date. Due to business commitments the review could not now commence until October. It was agreed the documentation and information would be provided towards the end of September. It was also noted that the Hall Committee was progressing the recruitment of new members. It was agreed that Mrs Whitcher become the main PC representative on the Hall Committee in the short term.</p> <p><b>Actions:</b> Mrs Parkin to remind Mr Hosier at the start of September to provide the data and information requested, copying in Mr Herrod-Taylor, Mrs Whitcher (new CH representative for the PC) and Mr Hyslop; Mr Herrod-Taylor to follow up with Mr Clemence on recruitment progress</p>
9	<p><b>Parish Photographic Library proposal (from Mr Peter Lemon)</b> – It was noted that Pewsey Heritage Centre has funds for creating a research room and archive for Pewsey Vale. It was agreed to ask Peter Lemon to approach Paul Cowan, who is running this project, with the aim of including Grafton parish materials in the archive.</p> <p><b>Action:</b> Mrs Parkin to advise Mr Peter Lemon</p>

10	<p><b>Speed Watch campaign</b> – Mr Herrod-Taylor advised that other commitments had meant that he had not been able to progress organising Grafton’s first speed watch activity. Ms Bullock agreed to take on the organisation for the present.</p> <p><b>Actions:</b> Mr Herrod-Taylor to provide Ms Bullock with WC Speed Awareness Team contacts; Mrs Parkin to provide Ms Bullock with the list of residents who are Speed Watch trained</p>
11	<p><b>Snow Plan development update</b> – In Mr Hosier’s absence, Mr Parkin advised that the Parish Snow Plan is required by WC to be created by 31 August for submission along with requests for salt/sand for the coming winter. Mr Hosier is actioning creation of the plan. In addition, WC had requested confirmation of the main contact in the case of adverse weather. This was agreed as Mr Lemon.</p> <p><b>Actions:</b> Mrs Parkin to enquire of Mr Hosier the status of the plan and to advise WC that Mr Lemon is the main contact for the Parish</p>
12	<p><b>Wiltshire Council Passenger Travel review</b> – A questionnaire has been circulated by WC to be completed by each parish. It was agreed that users of passenger services would be best placed to complete the questionnaire. Mrs Dudney advised that she knew of several regular users.</p> <p><b>Action:</b> Mrs Dudney to speak with the users to seek their support for inputting to the survey</p>

Meeting closed at 2110 hrs

Date of next meeting Monday 14 September 2015 at 1915 hours

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