

DRAFT Minutes of Grafton Parish Council Meeting held at the Coronation Hall

Monday 14 September at 1915 hours

Item	Topic and Actions
1	<p>Attendees: Mr Hosier (Chair) Mrs Whitcher, Ms Bullock, Mrs Dudney, Mr Hyslop, Mr Morris, Mr Lemon (part), Mrs Parkin (Clerk)</p> <p>Members of the Public: Mr Beazley</p>
2	<p>Apologies: Mr Herrod-Taylor</p>
3	<p>Matters arising from Minutes of Parish Council Meeting held on 13 July 2015 – No matters arising. Minutes proposed by Mrs Dudney, seconded by Mr Hyslop, signed off by Mr Hosier.</p>
4	<p>Public Forum under adjournment – Mr Hosier sent the parish council’s best wishes to a number of long-standing residents of the parish who are unwell, including Goff Beese, Bob Browning and Major-General Michael Walsh, and also to Susie Brew, who has been undergoing medical treatment.</p> <p>Mrs Parkin, on behalf of PC Teresa Herbert, appraised those attending of recent crimes in Grafton parish, including theft from a vehicle, hare coursing and cold callers proposing gardening/guttering work requesting extortionate payments. The Police urge residents to be vigilant to suspicious activity. On a positive note, the reduction in crime in the Pewsey Neighbourhood area over the past year was noted.</p>
5	<p>Financial Review – Projects and Budgets –</p> <p>Grafton Parish accounts as at 31 August 2015 – The expenditure summary as at 31 August was presented and approved.</p> <p>Annual audit 2015 – Mrs Parkin advised that the audit had been approved by the auditors with no points of note raised.</p> <p>Playing Field renovation project and grant application/s – Mr Morris reported on progress. Further ideas had been established regarding the potential use of the playing fields area. Mrs Dudney suggested that she provide Mr Morris with the legal deeds relating to the transfer of playing fields to the parish council at the time of the closing of the school so that it could be clarified at this stage what permanent installations would be permitted. Mr Morris advised that he was investigating various routes for grant applications following discussions with and advice from several organisations including Wiltshire Council and Shalbourne parish council.</p> <p>Traffic calming measures – Mr Hyslop reported that the speed survey in Marten had completed. The results and potential next steps would be discussed at the next Community Area Transport Group meeting scheduled for 14 October.</p> <p>Young People initiatives – Mrs Whitcher advised that the Autumn programme comprising four events will be published in the September Community News. A grant application for £4,532.10 had been submitted to the Pewsey Area Board which it was subsequently confirmed had been successful (Annie to advise).</p> <p>Action: Mrs Dudney to provide Mr Morris with the legal deeds related to the transfer of the playing fields to the parish council for Mr Morris to review</p>
6	<p>Coronation Hall (CH) -</p> <p>Hall Audit and Framework – Mrs Whitcher advised that meetings had been held with Hall Committee (HC) representatives and that the parish council had reconfirmed to the HC its full commitment to provide practical support to the HC. The HC and the parish council are working together to identify processes and activities for discussion and documentation towards the creation of an operating manual. Mr Beazley confirmed his and Mr Beale’s commitment to help the HC in this process. It is planned that the topics for discussion will be outlined by the end of September. The parish council reiterated its whole-hearted support for this process. Mrs Whitcher</p>

	<p>asked for help in clarifying whether a salaried employee could also be a member of the Coronation Hall committee.</p> <p>Action: Mrs Dudney to assist Mrs Whitcher regarding the status of a salaried employee point in regard to committee membership</p>
7	<p>Speed Watch campaign – Ms Bullock advised that she had received all the necessary contact information and would now liaise with the WC Speed Awareness Team and those in the parish who are speed watch trained to set a date for Grafton Parish’s first speed watch activity.</p> <p>Action: Ms Bullock to liaise with WC Speed Awareness Team and local residents regarding speed watch dates</p>
8	<p>Parish Husbandry –</p> <p>Bad weather management – Mrs Parkin confirmed that the parish snow management plan and request for one tonne each of sand and salt had been submitted to Wiltshire Council (WC).</p> <p>Verge cutting – Mr Lemon advised that he had enquired of WC whether a map of verge cutting locations was available. WC confirmed that no map existed, and that WC cut all rural villages to one swathe width once a year. The parish council agreed that safety is paramount and that therefore visibility is of greatest importance.</p> <p>Action: Mrs Parkin to establish when the sand/salt delivery is expected</p>
9	<p>Planning/development – Mr Hyslop explained the background to the current approach adopted by the PC - that Grafton Parish would not have its own Neighbourhood Development Plan, but would be covered under the Wiltshire Core Strategy. It was noted however that the PC had recently received notification from a local architect and the organisation “Action Hampshire” that a housing needs survey was planned on behalf of a local landowner and that both organisations would like to meet with the PC to discuss this. Mr Hyslop proposed that in order to respond to such requests in a structured way now and in the future, a residents’ survey be undertaken. The proposal was unanimously agreed. Given that Action Hampshire plan to undertake a survey it was agreed that the PC arrange to meet with them to understand the survey they propose and to input to its direction if possible. If not possible, the PC to consider undertaking its own local planning needs survey as a basis for re-informing its current approach and providing direction for the PC’s response to future approaches. It is noted that Mr Lemon advised his interest in the Action Hampshire request to the PC during the discussion of this item and stepped back from involvement in the discussion.</p> <p>Action: Mr Hosier to contact the architects towards arranging a meeting for the PC to discuss the survey questions.</p>
10	<p>Outstanding actions from 13 July meeting -</p> <p>Wiltshire Council Passenger Travel review – Mrs Dudney continues to seek users of the bus services to input to the survey.</p> <p>Action: Mrs Dudney to continue attempting to identify users to input to the review process.</p>
11	<p>AOB – Mrs Parkin advised the outcome of the Mobile Library Service consultation recently undertaken by WC. It was confirmed that East Grafton Coronation Hall remained a stop, every four weeks on Friday from 11.55am to 12.25pm. This information to be included in the next Community News.</p> <p>Mr Morris enquired of the dog mess on the pathway and surrounds in the field on the approach to Wilton Water (Lemons’ land) and whether signage could be installed requesting that owners clear up after their dogs.</p> <p>Action: Mr Lemon to investigate installing signage requesting that owners pick up the dog mess.</p>

Meeting closed at 2050 hours

Date of next meeting Monday 9 November 2015 at 1915 hours

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